
VOIDANCE OF APPLICATIONS AND PROJECT RE-SUBMITTAL

IR A-17

References:

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California Building Code (CBC), Part 1 Section 4-318. (c)

This Interpretation of Regulations (IR) is intended for use by the Division of the State Architect (DSA) staff, and as a resource for School District Officials and Design Professionals, to promote more uniform statewide criteria for Voiding Applications during the plan review phase of projects within the jurisdiction of DSA, which include State of California public elementary and secondary schools (grades K-12), community colleges, and state-owned or state-leased essential services buildings.

This IR is reviewed on a regular basis and is subject to revision at any time. Please check the DSA web site for currently effective IR's. Only IR's listed in the document at <http://www.dsa.dgs.ca.gov/Pubs/default.htm> (click on "DSA Interpretation of Regulations Manual") at the time of plan submittal to DSA are considered applicable.

Purpose: The purpose of this Interpretation of Regulations (IR) is to provide clear consistent criteria under which an application becomes void during the plan check phase of a project.

Background: The California Building Standards Administrative Code, Title 24 Part 1, Section 4-318, Item (c), defines criteria under which an application may be voided. The voidance is "at the discretion of DSA." This IR clarifies two of the voidance criteria under which DSA will void the application. The reasons DSA has determined to exercise the discretion to void the applications is because inappropriate elapsed time from a submittal to subsequent submittals causes ineffective and improper use of DSA staffing resources. Some examples are:

- Projects are placed in our filing system for an undefined time, causing a backlog of projects with unknown status.
- Staff hours spent on obtaining full intimate project knowledge and understanding is lost as time elapses.
- The contract for DSA contract plan checkers, when used, expires in the elapsed time causing contractual issues. This sometimes results in DSA staff assuming the remaining work and always requires DSA staff time to resolve.
- Original plan comments become potentially archaic as new codes, standards and regulations become effective.

1. Implementation: DSA will implement discretionary authority to void projects. The following criteria under which a project will be voided during the plan check phase are herein clarified:

- 1.1** Prints from the corrected plans or corrected original plans must be filed for backcheck within 6 months after the date of return of checked plans to the architect or engineer.
 - 1.1.1** DSA may, upon request, grant one 6 month extension.
 - 1.1.2** The backcheck must be completed within 2 months after being initiated.
- 1.2** For incremental projects, subsequent incremental plans and specifications must be submitted to DSA for checking within 6 months after the approval of the previous increment has been issued.

2. Re-submittal of Voided Projects: Any project application or approval that has been voided by DSA can be re-submitted as a new project by filing a new application and fee in accordance with Title 24, Part 1, Section 4-315 (b). Plans, specifications and design shall comply with the requirements of the current California Building Standard Code.